

## Management Board Code of Governance

### Objective of the Code of Governance

This Code of Governance sets out the overall framework for the role, principles, tasks, responsibilities and working methods of the Management Board of the European Chemicals Agency (ECHA). It is the central source of reference for the Board that shall support its work in a transparent manner.

The Code comprises four<sup>1</sup> main elements with detailed provisions and guidance:

1. Rules of Procedure – Annex I: setting out the formal rules for voting, meetings, chairing and the procedures of the Management Board.
2. Operating Framework – Annex II: describing the main responsibilities of the Board and its Members, as well as their working practices.
3. Code of Conduct – Annex III: providing the ethical framework for Members. Members accept this Code of Conduct by signing it when joining the Management Board.
4. Terms of Reference of the Management Board subgroups – Annex IV-VIII: setting out the role, composition, tasks and ways of working of the subgroups.

### Mission Statement of the Management Board

We provide strong governance and strategic steer to enable the Agency to deliver its mission and vision.

### The Management Board, its Members and Chair

The Management Board is an integral and indispensable part of ECHA. It ensures good governance for the Agency and adopts the key documents needed for its lawful functioning.

While the Members are nominated by their respective Member States and representative organisations, in ECHA's Management Board their focus is to provide strong governance and strategic steer so that the Agency fulfils its role and tasks and delivers on its mission and vision.

The Chair leads the Management Board and works in close cooperation with the Executive Director. He or she is responsible for the good governance and management of the Management Board and observes that it conducts its work in line with all parts of this Code. He or she presides over the plenary meetings and makes sure that the Board arrives at timely and consistent decisions and/or workable conclusions. The Chair also facilitates convergence among Members' points of view, in order to arrive at common positions.

### Principles and Ways of Working

The Management Board acts in line with the principles of transparency, impartiality, independence, effectiveness, confidentiality, balanced representation and consent based collegial decisions.

### Continuous improvement

All parts of this Code of Governance and in particular the Rules of Procedure and Operating Framework are reviewed at least every two years and revision is proposed as necessary.

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<sup>1</sup> As technically modified by the Secretariat (Management Board decision 67/2019) further to the adoption of the Terms of Reference (Management Board decisions 62-66/2019).